

According to article 13 of the Italian legislative decree 2003/196
and article 13 of the European Regulation 2016/679

Dear Sir/Madam,

According to article 13 of the Italian legislative Decree 196/2003 (Privacy Code) and article 13 of the European Regulation 2016/679 (General Data Protection Regulation), about provisions on people and other subjects' protection concerning personal data treatment, we would like to inform you that the personal data we received from you will be treated in accordance to the above mentioned legislation and the confidentiality obligations to which Officine Drag srl is subject.

1. Proprietor of the Treatment

The personal data proprietor is **Officine DRAG srl**, C.da Mattonata 47/B, 62019 Recanati (MC) – fiscal code and VAT registration number: 01798780431.

2. Objective of the Treatment

The personal data we received by you will be used only to manage the relation between the parts, we will generically name it "contract"; below you can find:

- a) performance of the contract;
- b) fulfilment of the obligations provided by laws, which connected with contractual relationship;
- c) contract management, possible collaborations with the other experts in order to comply with the requirements of the law;
- e) protection of contractual rights;

The contract is the legal basis of the treatment.

3. Modalities of the Treatment

The personal data will be processed in different forms: paper, electronic and telematic. The data will be also added to relevant database. The responsible officers of data would have the chance to access it.

The Treatment may also be carried out by third parties. Which will provide specific elaborative, administrative or instrumental services, needed to achieve the aforementioned objectives.

We would point out that, in compliance with the principles of lawfulness, objective limitation, integrity, confidentiality, availability and minimization of data, your personal data will be preserved by our company. In order to achieve the objectives for which they are collected and processed your data will be maintained within some necessary period of time.

4. Data communication and distribution.

We are informing you also that the collected data will never be distributed and never be communicated, except for necessary communications. For instance: to the public bodies, consultants or other subjects for the fulfilment of legal obligations.

5. Personal data transfer.

Your data will not be transferred either to Member states of European Union nor to any country outside the European Union.

6. Existence of an automated decision-making process, including profiling

Officine DRAG srl does not adopt any automated decision making process, including profiling, referring to article 22, paragraph 1 and 4, of the European Union Regulation 676/2016.

7. Rights of the data subjects.

At any time, you may exercise, referring to articles 15 to 22 of European Union Regulation 2016/679, the right to:

- a) ask confirmation of the existence of your personal data;
- b) obtain information on the purposes of the processing, the personal data categories, the target or targets categories which personal data were or will be communicated to and, when possible, the retention period;
- c) obtain the correction and cancellation of data;
- d) obtain the treatment limitation;
- e) obtain data portability, ie receive them from a data controller, in a structured format, commonly used and readable by automatic device, and transmit them to another data controller without impediments;
- f) oppose the treatment processing at any time and also in the case of treatment for direct marketing purposes;
- g) oppose an automated decision-making process concerning people, including profiling.
- h) ask the data controller to access personal data and to correct or cancel them or limit their processing or to oppose their processing, in addition to the right to data portability;
- i) withdraw the consent at any time without prejudice to the lawfulness of the treatment based on the consent given prior to the revocation;
- j) propose a complaint to a supervisory authority.

To exercise your rights with a written request or for any other information you can contact us using the email privacy@officinedragsrl.it or to the postal address of the Owner's office.